

**From:** HQ\_Facilities\_Updates <HQ\_Facilities\_Updates@epa.gov>

**Sent:** Monday, December 07, 2020 2:11 PM

**To:** All HQ\_Feds-nonFeds <All\_HQ\_Feds-nonFeds@epa.gov>

**Subject:** Positive COVID-19 Update Notification In Ronald Reagan Building and Potomac Yard



# Office of Mission Support

This email message is being sent to HQ EPA employees.

Today, the agency received separate notification of contractors, who were in the basement of the Ronald Reagan Building (RRB) and on the entrance of Potomac Yard (PY), and have tested positive for COVID-19. The contractors were tested on December 2, 2020. The contractor in RRB was last in the office on Tuesday, December 1, and the contractor in PY was last in the office on Wednesday, December 2.

We have asked the contractors to identify any persons they came in close contact with last week. If you are identified as someone the contractors were in close contact with, we will be reaching out to you to inform you and encourage you to self-monitor, self-quarantine, telework for any scheduled work-days during the 14-calendar day quarantine period, and continue to follow the CDC guidance about COVID-19 to prevent illness and recognize symptoms, including practicing good hygiene and social distancing.

All employees are encouraged to follow the CDC guidance about COVID-19 to prevent illness and recognize symptoms. Please, if you are sick, stay home and call your healthcare provider for medical advice. If you have been in the office in the last 14 days and you test positive, are presumptive positive or have been in direct contact with someone who is positive for COVID-19 please contact your supervisor. This will help us to keep the EPA workforce safe. Supervisors should immediately report information regarding individuals potentially affected by COVID-19 to their manager. We will continue to share relevant information with employees, while maintaining confidentiality.

If you have questions or concerns, speak with your supervisor and you are encourage to visit the CDC Coronavirus webpage, which includes information and resources to cope with the stress this situation can cause and ensure your mental health. The Employee Assistance Program is available at (888) 635-3202.