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**From:** Stoker, Michael B. [stoker.michael@epa.gov]  
**Sent:** 7/10/2018 9:40:16 PM  
**To:** Strauss, Alexis [Strauss.Alexis@epa.gov]  
**CC:** Quast, Sylvia [Quast.Sylvia@epa.gov]  
**Subject:** Re: draft memo to Ryan Jackson



Michael Stoker  
EPA Regional Administrator-Region 9  
Cell [REDACTED]

On Jul 10, 2018, at 2:37 PM, Strauss, Alexis <Strauss.Alexis@epa.gov> wrote:

We can do that. Let's discuss options when I see you tomorrow.

Alexis Strauss  
E.P.A. Region 9  
75 Hawthorne Street  
San Francisco, CA 94105  
415-972-3572

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**From:** Stoker, Michael B.  
**Sent:** Tuesday, July 10, 2018 2:35 PM  
**To:** Strauss, Alexis <Strauss.Alexis@epa.gov>; Quast, Sylvia <Quast.Sylvia@epa.gov>  
**Subject:** Re: draft memo to Ryan Jackson

Thx. Is it possible to do a memo from you and Sylvia to me based on at my request your review and opinion regarding me changing my duty station from SF to LA? Will have more clout coming from you two.

Michael Stoker  
EPA Regional Administrator-Region 9  
Cell (213) 215-3104

On Jul 10, 2018, at 1:51 PM, Strauss, Alexis <Strauss.Alexis@epa.gov> wrote:

Mike, I've had Deborah and Sylvia look at this draft. I'm leaving a copy on your desk for you to look at tomorrow.  
Alexis

**Subject:** Regional Administrator Duty Station

**From:** Michael B. Stoker  
Regional Administrator

**To:** Ryan Jackson  
Chief of Staff

In my first two months as Regional Administrator, I've made it a priority to visit each of our EPA offices (San Francisco, Los Angeles, San Diego, and Honolulu) while being an

effective external leader for our organization. Looking at the pattern of my various meetings and associated travel, I'd like to revisit the discussion we began before my appointment with regard to my official duty station. I am very focused on our strategic priorities of Superfund clean-ups, engagement with Tribes, and Mexican Border infrastructure, which for the coming year, lend themselves to a greater Southern California presence. I ask for your support of a one-year trial period in which my duty station is temporarily changed to our So. California Field Office in Los Angeles.

During this one-year trial period, we would continue to monitor the effectiveness of my engagement with direct reports, who join me to support a broad panoply of meetings and in travelling to tribes, states and other partners. I anticipate I would spend roughly half my time traveling and split the other half among the Region 9 offices, with approximately 20% of my time in the San Francisco office and most of the remainder in Los Angeles.

My support team has closely tracked my travel expenses by trip and by month, noting in most cases the lower cost of travel via Los Angeles compared with San Francisco; this information is documented on every travel authorization. I have convened monthly meetings with my Regional ethics counsel to be updated on EPA and federal requirements, to ensure all my actions reflect full compliance with our requirements.

A quick summary of my first two months' calendar and projected fourth-quarter calendar shows the following:

Month	Days in Honolulu	San Francisco	Los Angeles	San Diego	Travel and leave
May	3	2	2	0	1
June	11	7	0	1	0
July	9	2	6	0	0
August	15	0	1	1	3
September	9	6	2	0	0

Thus, travel and leave account for roughly 60% of my time during this period, with San Francisco at 22% and Los Angeles at 14%.

I welcome the opportunity to discuss this with you when attending next week's senior leadership meetings in EPA HQ.

Cc: Ken Wagner?  
Charles Munoz?